

*The Federation of Humane Organizations of WV, INC.*

PO Box 686  
Elkins, WV 26241

www.fohowv.org

**FOHO WV**

**FOHO WV / STANTON FOUNDATION / 2023 GRANT APPLICATION**Please save the application as “SF2023 your organization name” as a word document to be returned to FOHO. PDF documents will not be accepted. Grant deadline is August 18, 2023.

PART I GENERAL INFORMATION (Do not enter data in gray fields)

|  |  |
| --- | --- |
| ORGANIZATION NAME |  |
| TYPE OF ORG  Required eligibility for grant approval. | ( ) Government Animal Services (brick and mortar facility operated by municipal or county government to provide animal sheltering services to citizens of specific county/counties or community/communities). Please list counties served \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ( ) Animal Shelter with Government Contract (brick and mortar facility operated by non-profit organization that is contracted by county or municipal government(s) to provide animal sheltering services to their citizens) Please list counties served\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ( ) Animal Shelter without Government Contract (brick and mortar facility operated by non-profit organization that is NOT contracted by county or municipal government(s), and that takes in and places animals) Please list counties served \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| ORG FEIN |  |

|  |  |
| --- | --- |
| Street Address/ PO Box  City, State, Zip Code |  |
| Telephone |  |
| Website, if any | http:// |
| Facebook Name, if any |  |

|  |  |
| --- | --- |
| Shelter Name |  |
| Shelter Address |  |
| Weekday Hour open to the public |  |
| Weekend Hours open to the public |  |

|  |  |
| --- | --- |
|  | Person completing this application: |
| Name |  |
| Telephone |  |
| Email: |  |

|  |  |
| --- | --- |
| **Address for mailing check if different than org address above** |  |
|  |

PART II ORGANIZATION INFORMATION

In 300 words or less, provide a brief description of the Organization’s history, general operations, shelter capacity for canines, how many animal control officers are employed by your county, how many certified euthanasia techs does your county employ? Please address these points in your narrative.

(Don’t insert lines - text will wrap automatically):

|  |
| --- |
|  |

PART III DATA

A. Required for grant consideration.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Year** | **2022** | | |  | **2023 to date** | | |
| **Animal Intake** | **Dogs** | **Cats** | **Community Cats** |  | **Dogs** | **Cats** | **Community Cats** |
| Rollover from previous year |  |  |  |  |  |  |  |
| Pickup/Stray |  |  |  |  |  |  |  |
| Owner surrender |  |  |  |  |  |  |  |
| Rescue/transfer |  |  |  |  |  |  |  |
| Born at shelter |  |  |  |  |  |  |  |
| Turned away |  |  |  |  |  |  |  |
| **Animal Outcome** | **Dogs** | **Cats** | **Community Cats** |  | **Dogs** | **Cats** | **Community Cats** |
| Claimed by owner |  |  |  |  |  |  |  |
| Adopted |  |  |  |  |  |  |  |
| Euthanized-space |  |  |  |  |  |  |  |
| Euthanized-medical/feral |  |  |  |  |  |  |  |
| Rescue/transfer |  |  |  |  |  |  |  |
| Died in shelter/escaped |  |  |  |  |  |  |  |

B. 2022-23 OPERATING BUDGETS - **Actual Income & Expense** rounded to nearest dollar

Please attach a Profit and Loss Statement for each year

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | 2 | 3 | 4 |
| Reporting Year | Actual Income $ | Actual Expenditures $ | Ending Cash Balance $  +2 minus 3 |
| a 2022 |  |  |  |
| b 2023 to-date |  |  |  |
| c. Total Difference (+ 4 a minus 4 b) | | |  |

C. 2023 OPERATING BUDGET - **Estimated Income & Expense** rounded to nearest dollar

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | | 2 | |
| a. Income $ |  | b. Expenses $ |  |

D. TOTAL 2022 INCOME BY SOURCE To calculate percentage, divide each dollar amount by your Total 2022 Income, then round to whole number – total must equal 100%. (Example $10,000 Grants divided by $75,000 Income = .133333 Rounded to 13%)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | $ |  | % | Source | $ | % | Source |
|  | | |  | 1 Membership |  |  | 5 United Way, etc. |
|  | | |  | 2 Govt/county/city |  |  | 6 Grants |
|  | | |  | 3 Fees, (Adoption, S/N, etc.) |  |  | 7 Donations |
|  | | |  | 4 Fund Raising, Events, etc. |  | 100 | 8 Total |

PART IV

1. **In 1,000 words or less,** please provide the detail of 1) WHAT YOU NEED and tell us 2) WHY A CAPITAL IMPROVEMENT GRANT IS CRITICAL FOR IMPROVING THE HEALTH AND WELFARE OF DOGS IN YOUR CARE.

(Don’t insert lines - text will wrap automatically)

|  |
| --- |
|  |

|  |  |
| --- | --- |
| A) **CAPITAL SHELTER IMPROVEMENTS**  You cannot use this funding for shelter plans. If you are building a new shelter, this grant MUST be used within that new brick and mortar facility with photos to show the use of this funding.  May include the costs incurred to maintain, replace or improve tangible property owned by your organization or county, that houses homeless canines, examples include inside/outside kennels, fencing, overhead protection, concrete pads, paint, electrical/plumbing upgrades, dog bathing/grooming area with sink, windows/doors/roof, insulation, HVAC, etc.  **Other details:**  This grant funding/spending cycle will be open for 12 mos.  Improvements must be completed within the 12 - month period and not accrued for future development. Because of the short grant cycle, an organization building a new facility must own the land and construction must have begun to qualify.  Grant cannot be used to help finance or offset loans.  If the grant money is not spent within the grant period, it must be returned to FOHO WV and then to the Stanton Foundation.  (If the grant funds are used to purchase building material but installation has not occurred by the end of the grant, the grantee must submit an agreement with a contractor for installation including a completion date within 90 days of the end of grant cycle.  If not, the funds spent for the material are to be returned to FOHO & to Stanton.)  **Alternative:** Smaller improvements could include hot water heaters, locked medicine cabinets for controlled substances, washer/dryers, shelving, secure storage bins, etc. purchased to exhaust funds but this type of expenditure cannot exceed 5% of your award. Prior authorization is recommended. | |
| **A) TOTAL REQUEST** Enter Total - Rounded to nearest dollar (CANNOT EXCEED $30,000) | $ |

PART V (CONTRACT):

The organization, by and through its designated representatives, hereby acknowledges that it will provide additional information and/or documentation as requested by FOHO to evaluate this application for funding and when submitting its final report.

Further, funds received will be spent to carry out the purposes and activities for the approved initiative only. Note: Funds must be deposited within two weeks of receipt of grant check or acknowledged within 4 days of wire transfer receipt.

This Grant Application has been prepared by, or on behalf of, the Organization described herein, and all information and all documentation provided herewith, is, to the best knowledge of the Organization, accurate and complete. The Organization understands the definitions, terms and conditions and is prepared to comply with the Stanton Foundation report schedule.

This Grant Application must be electronically signed by two (2) officers of the Organization, one of whom is the financial officer of the Organization.

Signature of Financial Officer

|  |  |
| --- | --- |
|  | Date |
| Address |  |
| Phone Number |  |
| Email |  |

Signature of Board Officer and Title

|  |  |
| --- | --- |
|  | Date |
| Address |  |
| Phone Number |  |
| Email |  |

PART VI FOHOWV Contact

**Submit questions to info@fohowv.org**

Submit application and documents to [**info@fohowv.org**](about:blank) **by August 18, 2023  
You will receive a confirming email that your application has been received.**